

Charles D. Baker  
Governor

Karyn D. Polito  
Lieutenant Governor

Daniel Bennett  
Secretary

*The Commonwealth of Massachusetts*  
*Department of Public Safety*  
*Board of Building Regulations and Standards*  
*One Ashburton Place, Room 1301*  
*Boston, Massachusetts 02108-1618*

*Phone (617) 727-3200 Fax (617) 227-1754*

*TTY (617) 727-0019*

*www.mass.gov/dps*

Thomas G. Gatzunis, P.E.  
Commissioner

Brian Gale  
Chairman

Richard Crowley  
Vice Chairman

Robert Anderson  
Administrator

Agenda

**STATE BOARD OF BUILDING REGULATIONS AND STANDARDS**  
**BUILDING OFFICIAL CERTIFICATION COMMITTEE**

*Sturbridge Public Safety Building*  
*Sturbridge, MA*  
*April 1, 2015 9:00 a.m.*

Meeting called to order by the Chairman at \_\_\_\_\_ followed by roll call:

1. Roll Call

a. Donald R. Torrico, Chairman	<input type="checkbox"/> present	<input type="checkbox"/> absent
b. Michael Clancy, Vice Chairman	<input type="checkbox"/> present	<input type="checkbox"/> absent
c. Jeffrey Richards	<input type="checkbox"/> present	<input type="checkbox"/> absent
d. Bonnie Weeks	<input type="checkbox"/> present	<input type="checkbox"/> absent
e. Andrew Bobola	<input type="checkbox"/> present	<input type="checkbox"/> absent
f. Matthew Hakala	<input type="checkbox"/> present	<input type="checkbox"/> absent
g. Roger Fuller	<input type="checkbox"/> present	<input type="checkbox"/> absent
h. Peter McLaughlin	<input type="checkbox"/> present	<input type="checkbox"/> absent
i. Bill Horrocks	<input type="checkbox"/> present	<input type="checkbox"/> absent

Guest Present:

Kimberly Spencer, DPS

2. The minutes from the last meeting on **March 4, 2014**, were reviewed by members present; **motion to approve these minutes was made by \_\_\_\_\_, seconded by \_\_\_\_\_**. Motion passed by unanimous vote.

<b>3. Application for Certification Packets:</b>				
a) Chandler, DL	No Affiliation (Hartford, CT)	Local Certification Quals to be approved 4/1/2015 <i>Reciprocity accepted for Local Inspector from the State of Connecticut; previously reviewed approved April 3, 2013</i>		
<b>4. Examination Approval Packets:</b>				
<i>Copies of resumes provided today</i>				
a) Chandler, DL	No Affiliation (Hartford, CT)	Qualifications Local and/or I of B <i>Local Certification approval 4/1/2015</i>		
b) Cody, David	Town of Amherst	Qualifications Local and/or I of B <i>NERF to be Ack 4/1/2015</i>		
c) Hoang, Lisa	City of Boston	Qualifications Local and/or I of B <i>NERF to be Ack 4/1/2015</i>		
d) McKenna, Christopher	No Affiliation (Cohasset)	Qualifications Local and/or I of B		
<b>5. New Employee Report Form Packets:</b>				
<i>Footnote:</i>				
R7.1.7.4 <b>Conditional appointments</b> 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. February, 2011'				
September 4, 2013 ~ On a <b>MOTION</b> by Bill Horrocks and <b>SECONDED</b> by Bonnie Weeks it was voted to review and Acknowledge each <i>New Employee Report Form</i> individually				
a) Bado, Charles	Town of Amherst	Acknowledge NERF <b>Local Inspector</b> Appointed 2/17/2015 Local Certification 12/3/2014 0 CEU's Signed by Town Manager – copy of Administrative powers and duties		
b) Cody, David	Town of Amherst	Acknowledge NERF <b>Local Inspector</b> Appointed 3/2/2015 Quals to be reviewed 4/1/2015 CEU's not required Signed by Town Manager – copy of Administrative powers and duties		
c) Fabrizio, George	Town of Weymouth	Acknowledge NERF <b>Local Inspector</b> Appointed 2/17/2015 I of B Certification 5/4/2010 47.5 CEU's (2014) Signed by Mayor		
d) Forte, William	City of Waltham	Acknowledge NERF <b>Building Commissioner</b> Appointed 2/13/2015 I of B Certification 5/8/2012 50.5 CEU's (2014) Signed by the Mayor		

e) Hoang, Lisa	City of Boston	Acknowledge NERF <b>Local Inspector</b> Appointed 3/2/2015 Quals to be reviewed 4/1/2015 CEU's not required Signed by Inspector of Buildings - acceptable		
f) McAteer, Michael	Town of Brookline	Acknowledge NERF <b>Local Inspector</b> Appointed 12/1/2014 Local Certification 1/14/1998 Signed by Town Administrator copy of Town Administrator Act  53/5 CEU's (2014)		

## 6. Extension Requests to be Certified Packets:

### Footnote:

**R7.1.7.4.1 Requests for exam schedule extension.** Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRs. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. **'January 1, 2008'**

a) Curran, Patrick	City of Boston	Extension for Local (4 <sup>th</sup> extension) Appointed 4/2/2012 6 months 9/30/2012 12 months 4/30/2015 Extension through 9/30/2013, 10/31/2014, 4/30/2015 63.5 CEU's  Failed 1A 5/20/2013, 1/21/2014, 2/14/2014, 3/27/2014 Passed 1A 10/15/2014 Failed 1B 12/22/2014 scheduled for retake 4/16/2015  *Medical		
b) Nee, Michael	City of Boston	Extension for Local (4 <sup>th</sup> extension) Appointed 2/13/2012 6 months 8/31/2012 12 months 2/28/2013 Extension through 2/28/2014, 8/31/2014, 2/28/2015 66 CEU's  Failed 1A 12/9/2013, 1/9/2014 Passed 1A 10/2/2014 Failed 1B 10/30/2014		

## 7. Hearings:

### FOOTNOTE:

**R7.4.1.4 Decisions and discipline of certification holders.** The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

None					
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## 8. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

Examination Approval packet:

- a. Notification of retirement
  - i. Harold Nichols 92-11-036
  - ii. Roderick Thurston 08-09-1613
  - iii. David E. Thyng 92-11-096
  - iv. Nicholas Tobichuk 92-11-611
- b. For Informational purposes:
 

There are currently 691 certified building inspectors -- 259 Local - 432 Inspector of Buildings  
 There are currently 107 building officials who are delinquent with their continuing education hours.
- c. We are scheduled to have our May meeting during the SEMBOA Annual Training in Taunton and we will have 4 hearings.

## 9. Review Application for Continuing Education - Exhibit Items attached

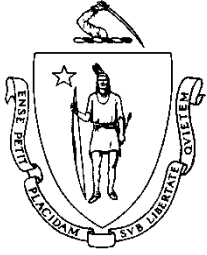
The continuing education submitted was reviewed by members present; **motion to approve was made by \_\_\_, seconded by \_\_\_. Motion passed by unanimous vote.**

(\*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course Number
ICC	3 days	Fire and Life Safety Institute based on the 2012 IBC	10.0	1	
NEHPBA	5/4/2015	2015 NEHBA Annual Meeting ~ Special Presentation to Building Officials Part 1 and 2 (1.5 hours each session)	3.0	1	
Kenneth Foody Local Cert 4/2012 0 hours		The following Certificates were provided for credit hours - the courses were issued through the State of North Carolina (exams based on NC Codes and not completed through the ICC) ~ approved and recognized by the ICC: Mechanical Inspector Level III Building Inspector Level III Mechanical Inspector Level II Building Inspector Level II Law and Administration <i>Wilkes Community College</i> <i>(History and background of Building Codes including NC</i> 2013 NCBIA WCS - Mechanical - 6 hrs 2013 NCBIA WCS - Building - 6 hrs NCMIA Spring Training Seminar 2013 - 6 hrs 2015 NCEBC - Residential - 2 hrs 2015 NCEBC - Commercial - 2 hrs			

		2015 NCEBC – Plan Review – 2 hrs Pool and Spa Regulations – 1 hr			
John Erickson	12/9/2014	12 hours CSL course offered through Builders License Training Institute	10.0	1	<b>C-2233*</b>
District 14	2/24/2015	IBC Plan Review	2.0	1	<b>D14-0215</b>
	3/3/2015	SEC 100 Inspections	2.0	1	<b>D14-0315</b>
Russ Forsberg	2/4/2015	Solar PV Code Workshop	6.0	1	
Russell Lutkevich	3/6/2015	12 hours CSL course offered through Boston Contractors Institute	10.0	1	<b>C-2233*</b>
Brian Bower	1/22/2014	12 hours CSL course offered through Mass Codes, LLC	10.0	1	<b>C-2233*</b>
District 13	2/24/2015	Fire Dept Transmittals and Documentation	2.5	1	<b>D13-0215</b>
District 1	2/26/2015	Fire Department Transmittals / 9 <sup>th</sup> Edition IRC issues	3.0	1	<b>D1-0215</b>
Felix Zemel	1/18/2015	Fire Prevention Officer – Basic ~ offered by DFS	0		<b>C-2411*</b>
	2/2015	New Fire Code Orientation	0		<b>C-2510*</b>
	2/19/2015	Overview of smoke and CO alarm/detector requirements for 1 & 2 Family homes. 527 CMR 1.00 and MGL 148 Sec 26F and 26F ½ (Quarterly Fire Prevention Training)	4.0		
	1/5/2015	New Fire Code Orientation for Non-Enforcement Authorities	4.0		
John Wojciechowicz	1/1/2015	ICC – 67 Fire Inspector II – 2009 prep	2.0	1	
	1/17/2015	Fire Inspector II exam	5.0	1	<b>C-544</b>
SEMBOA	3/11/2015	Manual J Training Class for Building Officials	2.0	1	<b>SE-0315</b>
Jason Silva	11/13/2013	FEMA – Rural Domestic Preparedness Consortium	8.0	1	
Dana MacAllister	9/10/2014 & 10/8/2014	ICC – 2009 IBC Performing Commercial Building Inspections	10	1	
	5/14/2014	NHBOA (New Hampshire Building Officials Assoc) 2014 NEC Update	3.0		
	4/9/2014	ICC – 2009 IRC Townhouse Fire & Life Safety provisions offered through NHBOA	6.0	1	<b>C-2431*</b>
	4/9/2014	ICC – 01 Legal/Management Module – 2009	2.0	1	<b>IC-145*</b>
	2/27/2014	ICC – 02 Technology Module – 2009	2.0	1	<b>IC-191*</b>
	9/30/2014	ICC – 2014 Conference Building Tour	6.0	1	<b>IC-187*</b>
District 11	3/10/2015	Snow Loads	1.0	2	<b>D11-0315</b>
ICC	2015	ICC – 2012 IRC Performing Residential Building Inspections (2 days)	10.0	1	
Charles Cipoletta	2/23/2015	Understanding Restraint Rod Systems – Simpson StrongTie on-line course	1.0	1	
	3/5/2015	Shear Wall Design for Wood Framed Construction – Simpson StrongTie on-line course	3.0	1	
BOWM	12/17/2014	Code Review	2.0	1	<b>WM-1214</b>
	9/27/2014	BBRS and HIC	2.0	1	<b>WM-0914</b>
	1/21/2015	Continuous Wall Bracing, Floor Fire Protection	2.0	1	<b>WM-0115</b>
	2/18/2015	Revision to the MA DEP Asbestos Regulations	2.0	1	<b>WM-0215</b>
District 12	3/25/2015	Unsafe Structures	3.0	1	<b>D12-0315</b>
District 13	3/24/2015	Modular Buildings	3.0	1	<b>D13-0315</b>
MetroWest	3/17/2015	Fire Alarm Systems & 780 CMR	2.5	1	<b>MW-0315</b>
William Girard	1/29/2015	Municipal Considerations for the Short Term Letting of Rooms	2.0	1	
Thomas F. Barry	3/27/2013	ICC - Code Essentials for Contractors	4.0	1	

Next meeting scheduled for **May 12, 2015, Sturbridge Public Safety Building, Sturbridge, MA**



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Posted on: March 28, 2015 3:00 p.m.

**NOTICE OF MEETING**

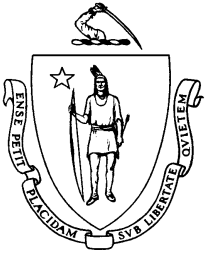
In accordance with the provisions of M.G.L. c. 30A, § 20, notice is hereby given that a meeting of the *Building Official Certification Committee* will be held on *Wednesday, April 1, 2015 at 9:00 a.m.* at *Sturbridge Public Safety Building, 346 Main Street, Sturbridge, MA*. It is anticipated that the following topics will be discussed at the aforementioned meeting:

FOR THE CHAIRMAN:

A handwritten signature in black ink, appearing to read "Robert Anderson".

---

Robert Anderson  
BBRS Administrator



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Administrator

Posted March 28, 2015

### AGENDA

#### **BUILDING OFFICIAL CERTIFICATION COMMITTEE**

Sturbridge Public Safety Building  
Sturbridge, MA

**Wednesday, April 1, 2015 @ 9:00 a.m.**

#### 1. Roll Call

- |   |                                  |                                 |
|---|----------------------------------|---------------------------------|
| a. Donald R Torrico, Chairman                                 | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Building Officials of Western Massachusetts, Lee            |                                  |                                 |
| b. Michael Clancy, Vice Chairman                              | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Southeastern Building Official's Association, Hingham       |                                  |                                 |
| c. Jeffrey Richards   | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Massachusetts Building Commissioner's Association, Weymouth |                                  |                                 |
| d. Matthew Hakala   | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Member At Large, Westford                                   |                                  |                                 |
| e. Bonnie Weeks   | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Member At Large, Palmer                                     |                                  |                                 |
| f. Andrew Bobola  | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Member At Large, Mattapoissett                              |                                  |                                 |
| g. Roger Fuller   | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Massachusetts Municipal Association Representative          |                                  |                                 |
| h. Peter McLaughlin   | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Member of Academia  |                                  |                                 |
| i. Bill Horrocks  | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - BBRS Representative   |                                  |                                 |

#### 2. Approval of minutes from last meeting March 4, 2015

#### 3. Review Applications for Certification

- a. Application packet for DL chandler

#### 4. Review Examination Approval

- a. Application packet for DL Chandler  
b. Application packet for David Cody  
c. Application packet for Lisa Hoang  
d. Application packet for Christopher McKenna

5. Review New Employee Report Forms
  - a. Application packet for Charles Bado
  - b. Application packet for David Cody
  - c. Application packet for George Fabrizio
  - d. Application packet for William Forte
  - e. Application packet for Lisa Hoang
  - f. Application packet for Michael McAteer
6. Review Request for Extension
  - a. Application packet for Patrick Curran
  - b. Application packet for Michael Nee
7. Hearings
  - a. None
8. New Business / Additional Business / Other matters not reasonably anticipated 48 hours in advance of meeting
  - d. Notification of retirement
    - v. Harold Nichols 92-11-036
    - vi. Roderick Thurston 08-09-1613
    - vii. David E. Thyng 92-11-096
    - viii. Nicholas Tobichuk 92-11-611
9. Review Applications for Education Credit